

Meeting Minutes

Special Interest Group for Immigrant Engineers (SIGIE)

Date/Time: 24/10/2019, 6:00pm – 7:20pm

Location: The Community hall, 422 Mt Albert Road, Auckland

Attendees: Canute Chandrakumaran

Remi Cruz

Zaid Essa

Sreekanth Vidhyadharan

Joy Chen

Yana Averianova

Susana Tristan

Pritesh Jayswel

Namir Amso

Hon Wei Ng

Natalia Bulyutina

Muhanned Khiro

Vincent Selvakumar

Topic	Update / Action	Responsible
1. Welcoming		
1.1	All committee members have been welcomed by the Chair of SIGIE.	
2. Annual Report		
2.1	Joy Chen presented the Annual Report 2019. Refer to the attached SIGIE Annual Report 2019 for more details.	
2.2	Remi Cruz suggest to add Joy Chen in to the list of committee member for special thanks for all her hard work during the last year and promoting SIGIE in the industry.	
3. Financial Report		
3.1	Canute Chandrakaman presented the financial report. Refer to the attached SIGIE Financial Report 2019 for more details.	
3.2	It's been noted that the number of SIGIE members has been increased to 200.	
3.3	SIGIE income comes from the member subscriptions only.	
3.4	\$5000 had in the fixed deposit and there is an opportunity to put 5000 on the fixed deposit.	
3.5	A new secretary will circulate the AGM report and Financial report with the meeting minutes.	
4. Other Matters		

4.1	Joy Chen suggested to add a new rule to the committee that the committee allow to expel any committee member for not attending nor contributing to the committee work.	
4.2	Namir Amso suggested that he has never had a committee that had a rule about the expelling from the committee as this is volunteering commitment as each one has their own commitment and interest. However, if this member provides one brilliant idea to contribute to the development of the group.	
4.3	Sreekanth Vidhyadharan noted that if somebody is not coming, this person shouldn't be in the committee.	
4.4	Remi Cruz agreed with Namir and suggested instead minimize number of people in the committee and minimize the quorum for making decisions.	
4.5	Canute Chandrakaman suggested that each committee member should decide if they can make commitment to be in the committee and if the person can't attend thus it should be an opportunity to replace the person.	
4.6	Namir Amso suggested to move the suggested new rule for approval to the new committee member for approval. All agreed.	
5. Committee Selection		
5.1	All committee have been dissolved.	
5.2	The names of people who nominated themselves in to the committee were recorded.	
5.3	11 valid and signed nominated committee members – accepted.	
5.4	<p>New SIGIE Committee members:</p> <ul style="list-style-type: none"> • Joy Chen • Susanna Tristan • Remi Cruz • Yana Averianova • Muhanned Khir • Natalia Bulyutina • Sreekanth Vidhyadharan • Zaid Essa • Canute Chandrakaman • Hon Wei Hg • Vincent Selvakumar 	
5.5	Remi Cruz nominated Joy Chen for a committee chair. All agreed. Canute Chandrakaman was nominated for a Treasurer. All agreed Vincent Selvakumar was nominated for a Secretary. All agreed Yana Averianova was nominated as a Vice Chair. All agreed.	

Meeting was closed at 7.20pm.